

RECORD OF PROCEEDINGS

CAMBRIDGE CITY SCHOOL DISTRICT
Board of Education
Organizational / Regular Board Meeting
Garfield Administrative Center – 5:00 P.M.

February 20, 2023

The Cambridge City School Board of Education met in Regular Session at 5:00 p.m. at Garfield Administrative Center on Monday, February 20, 2023.

A. PRESIDENT'S PROCEDURES

1. Call to Order
2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
3. Pledge of Allegiance
4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. David Evancho
Mr. Dave Gray
Mr. Ron Miller
Mr. Dave Peoples

Board Member absent: Ms. Amy Kissinger

Also present were: Mr. Dan Coffman, Superintendent
Mr. Ed Wright, Treasurer
Mr. Dave Caldwell, Business Manager

B. ADOPTION OF AGENDA with Addendum

Motion and Roll Call

Resolution FY2023-064 On a motion by Mr. Miller and seconded by Mr. Gray, the Board moved to approve the Agenda with an Addendum.

Roll Call: Mr. Miller, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Peoples, aye,
Motion Passed 4-0.

C. RECEPTION OF VISITORS

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the Board to invite public participation in its meetings. However, to promote the efficient conduct of the Board's business, the following limits are required.
2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.
3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda
RECEPTION OF VISITORS.

Mr. Derek Touville discussed with the Board his student in the district and a meeting was schedule with Mr. Coffman for the next day.

D. COMMUNICATIONS

Mr. Coffman distributed Primary's Newsletter; discussed with the Board the Calamity Day as a result of staffing.

E. COMMITTEE REPORTS

No Committee Reports

F. OLD BUSINESS

No Old Business

G. TREASURER'S REPORT/RECOMMENDATIONS

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended January 31, 2023.

Board Graphs
Reconciliations
Cash Summary
Spending Plan Summary including YOY Comparison

2. The Treasurer recommends the Board of Education approve the following minutes:

January 12, 2023 Regular Board Meeting

3. The Treasurer recommends the Board of Education approve the following donations:

1/4/2023	\$300.00	After School Program - Middle School	Jem Stores LLC
1/4/2023	\$5,427.00	Donation - pay delinquent lunch accts	Ascent Resources - Utica LLC
1/20/2023	\$ 250.00	Donation - CHS Bobcat Store	David N Abood
1/27/2023	\$3,000.00	Grant for Elementary Books	Foundation for Appalachian Ohio
1/27/2023	\$100.00	Donation - pay delinquent lunch accts for CHS	Anonymous

4. The Treasurer recommends the Board of Education authorize the Treasurer or his designee to enter into a one (1) year maintenance agreement with Enervise, LLC.

5. Resolution approving the Treasurer/Business Manager to advertise and competitively bid a renovation project at Cambridge Primary School. The project is to replace existing exterior concrete steps, add additional concrete steps and to replace a section of sidewalk.

6. **RESOLUTION ESTABLISHING THE CAMBRIDGE CITY SCHOOLS EDUCATION FOUNDATION FUND, APPOINTING A COMMITTEE OF ADMINISTRATORS RELATING THERETO AND CREATING THE CAMBRIDGE CITY SCHOOLS EDUCATION FOUNDATION FUND TRUST (R.C. 3315.40, 3315.41)**

WHEREAS, the Board desires to establish the Cambridge City Schools Education Foundation Fund (the "Fund") pursuant to R.C. 3315.40 for the purpose of providing financial assistance and support for educational programs, projects, and curricular/extracurricular activities, including scholarships;

WHEREAS, the Board directs the Treasurer to allocate all Cambridge City School Scholarship Funds currently under District management to the Fund; and

WHEREAS, R.C. 3315.40 permits the Board to name a committee of administrators to administer the Fund and provide recommendations for the use of the Fund; and

WHEREAS, R.C. 3315.40 permits the Board to create a trust for the investment of money held by the Fund and appoint a nonprofit foundation as trustee;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Cambridge City School District, that:

SECTION 1. The Board hereby establishes the Fund as an education foundation fund under R.C. 3315.40 (USAS Fund 029-Education Foundation).

SECTION 2. The Board, pursuant to its authority under R.C. 3315.40, hereby establishes a Committee of Administrators (the "Committee") to administer the Fund and provide recommendations for the use of the Fund.

SECTION 3. The Board hereby appoints the following School District administrators to serve on the Committee, which persons shall serve at the discretion of the Board, and who shall receive no compensation, but may be reimbursed for the actual and necessary expenses incurred in the performance of their duties:

Mr. Dan Coffman, Superintendent
Mr. Ed Wright, Treasurer
Mr. Dave Caldwell, Business Manager

SECTION 4. The Board hereby grants the Committee the power to create any advisory committees as appropriate to assist it in execution of its duties.

SECTION 5. The Board, pursuant to its authority under R.C. 3315.41, hereby creates a trust for investment of money held by the Fund, which shall be named the Cambridge City Schools Education Foundation Fund Trust (the "Trust").

SECTION 6. The Trust shall be initially funded with the below listed scholarship funds currently under the management of the Cambridge City School District, and monies shall neither be added nor removed from the principal of the Trust.

KATHRYN L DUFFEY/BAKER & HOSTETLER SCHOLARSHIP
BRUCE ORAHOSKE SCHOLARSHIP FUND
DIEHL TRUST
ART CLEMENSON SCHOLARSHIP
JEFFERSON TRUST FUND
BRIGGS TRUST FUND
FERGUSON TRUST FUND
ERVEN TRUST FUND
CECIL J. MCFARLAND SCIENCE SCHOLARSHIP
ESPER SCHOLARSHIP FUND
CHARLES R. NELSON TRUST
HARVEY & EDNA FERRIER SCHOLARSHIP FUND
DUNLAVY SCHOLARSHIP
JOE MOWAD SCHOLARSHIP
THE GREGORY L. CARDAMONE SCHOLARSHIP
MARY MOORE SCHOLARSHIP FUND
CHARLES W. & OLIVE L. HANNA SCHOLARSHIP FUND
WHITNEY PROCTOR SCHOLARSHIP
ACHILLES NICHOLAKIS - Trust Fund

SECTION 7. The Board hereby appoints the Foundation for Appalachian Ohio as Trustee of the Trust. The Trustee shall administer the trust, including but not limited to, holding, investing, and reinvesting the Trust principal; collecting the income from the investments; and, after deducting the costs of administering the Trust and the Trustee's compensation, paying the available to spend amount from each fund to the post-secondary institution of each fund's selected scholarship recipient(s).

SECTION 8. The Trust may be amended by the Board if the Board concludes that amendment will better enable the objectives of the Trust to be achieved, including but not limited to the conditions under which the Trust will be revocable.

SECTION 9. All formal actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

7. The Treasurer recommends the Board of Education approve Ed Wright, Treasurer and Dave Caldwell, Business Manager as Board Designees for Sunshine Law Training and their attendance at the Sunshine Laws Training on September 15, 2022 on behalf of Dave Peoples, David Evancho, Dave Gray, Amy Kissinger and Ron Miller.

Motion and Roll Call

Resolution FY2023-065 On a motion by Mr. Gray and seconded by Mr. Evancho, the Board moved to approve items 1-7.

Roll Call: Mr. Gray, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Peoples, aye,
Motion passed 4-0.

H. SUPERINTENDENT’S REPORT/RECOMMENDATIONS

A. GENERAL BUSINESS

1. **RESOLUTION**
Approve membership into the Ohio High School Athletic Association (OHSAA) for the 2023-2024 school year.
2. **RESOLUTION**
Approve that paper pencil testing will be utilized for 3rd grade state assessments for the 2023-2024 school year.
3. **RESOLUTION**
Approve the Cambridge Preschool calendar for the 2023-2024 school year.

4. **RESOLUTION**
Approve the Cambridge City Schools student handbook for the 2023-2024 school year.

5. **RESOLUTION**
Approve the amendment to the 2022-2023 student master calendar. Change will reflect 3 student days at Cambridge Primary being converted to teacher work days to allow for required dyslexia training to occur.

Motion and Roll Call

Resolution FY2023-066 On a motion by Mr. Evancho and seconded by Mr. Miller, the Board moved to approve items 1-5.

Roll Call: Mr. Evancho, aye, Mr. Miller, aye, Mr. Gray, aye, Mr. Peoples, aye,
Motion passed 4-0.

PERSONNEL

Classified

1. **VOLUNTEER**
Approve the following as a volunteer for the 2022-2023 school year on an as needed basis.

Penney Parnell

2. **CHAPERONES FOR SENIOR TRIP**
Approve the following as chaperones for the senior class trip.

Karen Lamatrice	Tom Hannon	Sadie Williams
Melissa Hains	Jason Bunting	Kim Valentine
Cassay Jamiel	Jimmy Sylvis	Violet Vaughn
Kelly Dunning	Julie Koenig	Jennifer Sikora
Lindsey Rose	Karin Ogle	Tiffany Moore
Maggie Schlosser	Eric Schlosser	David Walker
Jerri Leister		

3. **RESIGNATION**
Approve the resignation of Jennifer Rogers an aide at CPS effective 2/3/2023.

4. **RETIREMENT**
Approve the retirement of Jan LePage effective February, 28 2023.

5. **MEDICAL LEAVE**

Approve medical leave for Faun Webb a cook at the middle school starting January 24, 2023 thru February 24, 2023.

6. **UNPAID LEAVE OF ABSENCES**

Approve the following unpaid leave of absences.

Paige Foraker	1/3/23 (5 hours) 1/6/23 1/24/23 1/25/23 1/26/23 1/27/23
Amanda Hursey	1/12/23 (½ day)
Nichole Ceculski	2/17/2023 4/13, 14, 17, 2023 (3 days)
Tiffany Elston	1/4/23 (1/2 day) 1/11/23 (3/4 day) 1/20/23 1/26/23 2/7/23 (1/4 day)
Linda Carpenter	4/17 – 21, 2023

7. **RETIREMENT**

Approve the retirement of Michele Douglas a custodian at CHS effective January 31, 2024.

8. **SUBSTITUTE SECRETARY**

Approve the following as a substitute secretary for the remainder of the 2022-23 school year on an as needed basis **pending the appropriate paperwork.**

Ellison Kyser

9. **SUBSTITUTE CUSTODIAN**

Approve the following as a substitute custodian for the remainder of the 2022-23 school year on an as needed basis **pending the appropriate paperwork.**

Leah Maleski Britaney Hursey Haley Ditto

10. **RESIGNATION**
Approve the resignation of Sally Fields secretary at transportation department effective May 30, 2023.

11. **SUBSTITUTE COOK**
Approve the following as a substitute cook for the remainder of the 2022-23 school year on an as needed basis **pending the appropriate paperwork.**

Samantha James Effective 2/14/2023

Certified

12. **SUBSTITUTES**
Approve the following as substitute teachers on an as needed basis **pending the appropriate paperwork.**

Megan Clodfelter effective January 30, 2023
Ellison Kyser effective February 9, 2023
Jamaal Lowery
Chloe McAuley
Susan Lacen

13. **MATERNITY LEAVE OF ABSENCE**
Approve maternity leave for Kayela Roberson approximately March 8, 2023 utilizing 12 weeks of FMLA.

14. **CPS CATS CLUB AFTERSCHOOL SUBSTITUTE TEACHER**
Approve the following individual as a substitute teacher for the CATS Club Afterschool program at Cambridge Primary School to be paid \$25 per hour as documented on time sheets and funded by ESSER II/ARP ESSER for the 2022-2023 school year (effective February 1, 2023 – 4/30/23).

Charlotte Khune

Motion and Roll Call

Resolution FY2023-067 On a motion by Mr. Evancho and seconded by Mr. Miller, the Board moved to approve items 1-14.

Roll Call: Mr. Evancho, aye, Mr. Miller, aye, Mr. Gray, aye, Mr. Peoples, aye,
Motion passed 4-0.

I. NEW BUSINESS

No New Business

J. BOARD RECOMMENDATIONS

No Board Recommendations

K. POLICY CONSIDERATION/ADOPTION

No Policy Consideration/Adoption

L. REQUEST EXECUTIVE SESSION

No Request for Executive Session

M. NEXT MEETING

DATE: March 16, 2023

TIME: 5:00 P.M.

PLACE: Cambridge Middle School

N. ADJOURNMENT

Motion and Roll Call

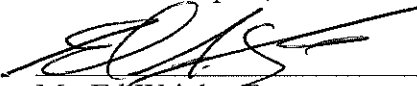
Resolution FY2023-068 On a motion by Mr. Gray and seconded by Mr. Miller, the Board moved to adjourn.

Roll Call: Mr. Gray, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Peoples, aye,
Motion passed 4-0.

The meeting adjourned at 5:26 p.m.



Mr. Dave Peoples, Board President



Mr. Ed Wright, Treasurer

